

Minutes of **Tuesday, July 11, 2017, Public Board Meeting** of the Orange Board Of Education held at 7:00 p.m., Administration Building, 451 Lincoln Avenue, Orange, New Jersey.

E. Lydell Carter is presiding over tonight's meeting.

Mr. Jeffrey Wingfield (**absent**)
Dr. Courtne Thomas
Ms. Cristina Mateo (**absent**)
Mr. Jarteau Israel
Ms. Kyleesha Hill (**absent**)
Ms. Gloria Fisher
Mr. E. Lydell Carter

ROLL CALL: (4) PRESENT (3) ABSENT

ALSO PRESENT:

- Mr. Ronald C. Lee, Interim Superintendent of Schools
- Mrs. Belinda Scott-Smiley, Administrative Assistant to the Superintendent for Operations/Human Resource Services
- Dr. Paula E. Howard, Deputy Superintendent of Schools
- Mr. Akindele Ayodele, Assistant School Business Administrator/Board Secretary
- Mr. Ronald Hunt, School Board Attorney with the firm of Hunt, Hamlin & Ridley

In conformance with the **Board of Education Policy 1120-1 and Open Public Meeting Act, Chapter 231**, this is to announce that this Public Board Meeting of the Orange Board of Education is being convened with adequate notice. Notice of this meeting has been posted at the Administrative Office, filed with the City Clerk's Office of the City of Orange Township and delivered to the Orange Transcript and the Star Ledger.

The City of Orange Township Board of Education encourages the participation and input from members of the public at its board meetings. However, in accordance with Board Policy, verbal attacks against individual staff members or members of the Board are not permitted. Persons are encouraged to address the Board regarding comments relating to agenda items or issues concerning the educational process. The Board of Education thanks you for your cooperation.

FLAG SALUTE

All in Attendance will Perform the Flag Salute:

PRESENTATIONS

Superintendent Report

Mr. Ronald Lee, Interim Superintendent of Schools

BOARD MINUTES

June 13, 2017 - Closed Meeting
June 13, 2017 - Public Meeting
June 27, 2017 - Special Closed Meeting
June 27, 2017 - Special Public Meeting

BOARD COMMENTS

- Roll call was performed by Mr. Ayodele at 7:15pm followed by the Flag Salute.
- The Board President requested Mr. Lee to render his report. He announced that the Marylawn building was closed successfully on June 30, 2017 and that STEM program will start with about 40-50 students. He reported that there is a resolution on the agenda to officially name the STEM program. In preparation, some students are attending STEM camp at NJIT during the summer period. Normal curriculum writing is going on during the summer.
- Mr. Lee reported that the \$2.5m bond money has been received and plans are on the way for facility projects to start. He officially thanked D. Howard for her service during his retirement.
- Mr. Carter asked Mr. Lee to update the public about budget changes from the State. He reported that though we have not been officially notified, the District is likely to receive additional funds from the State.

PUBLIC COMMENTS

- Gloria Stewart welcomed back Mr. Lee. She suggested that the President of the Board be an advocate for public education. She also commented on the efforts to change from an appointed to elected board, stating that she doesn't know why some people favor Type I when a majority of NJ districts are Type II. Mr. Carter clarified her statements regarding the board not wanting an elected board, he specifically said the board did not favor one over the other.
- Derrick Henry asked whether the board is aware about the appeal period. Mr. Hunt addressed his concern.

BOARD RESOLUTIONS

A17-025

**RESOLUTION TO APPROVE THE FINAL NEGOTIATED
LEASE AGREEMENT OF THE MARYLAWN OF THE ORANGES
HIGH SCHOOL BUILDING, 445 SCOTLAND ROAD, SOUTH
ORANGE, NJ FOR A STEM SCHOOL**

WHEREAS, the Orange Board of Education desires to open a new STEM school; and

WHEREAS, the Board attorney was able to negotiated a lease agreement with the Landlord, the Orange Education Foundation; and,

WHEREAS, listed below is the name and address of the leased space for this purpose:

**Marylawn of the Oranges High School Building
445 Scotland Road
South Orange, New Jersey**

WHEREAS, the New Jersey Department of Education has reviewed and approved the lease agreement as per the attached letter of approval; and,

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, as recommended by the Interim Superintendent of Schools and the Business Administrator, approves the final lease agreement of the facility located at 445 Scotland Road South Orange, NJ 07050; and

THEREFORE, BE IT FURTHER RESOLVED, that the Orange Board of Education, approves the attached lease arrangement as negotiated by the Board Attorney and the Business Administrator with the owner or owners and that this lease arrangement schedule is satisfactory to the Interim Superintendent of Schools.

Moved by Gloria Fisher. Seconded by Jarteau Israel.

ROLL CALL: (4) YEA (0) NAY

**A17-026 RESOLUTION TO APPROVE THE CONTRACT WITH
SUNBELT STAFFING AND THE ORANGE BOARD OF
EDUCATION TO PROVIDE SPEECH LANGUAGE
PATHOLOGY SERVICES FOR THE 2017-2018 SCHOOL
YEAR**

WHEREAS, the Orange Board of Education has agreed to contract with Sunbelt Staffing to provide Speech Language Pathology Services at the rate of \$80.56; and

WHEREAS, the contract specifies the type of service to be provided for Speech Language Pathology Services; and

WHEREAS, a copy of the contract for this resolution is on file in the Department of Special Services.

NOW, THEREFORE BE IT RESOLVED, that the Orange Board of Education will enter into a contract agreement with Sunbelt Staffing to provide Speech Language Pathology Services for the 2017-2018 School Year.

Moved by Gloria Fisher. Seconded by Jarteau Israel.

ROLL CALL: (4) YEA (0) NAY

**A17-027 RESOLUTION TO APPROVE THE CONTRACT WITH
NATIONAL STAFFING ASSOCIATES, INC, AND THE
ORANGE BOARD OF EDUCATION TO PROVIDE NURSING
SERVICES FOR THE 2017-2018 SCHOOL YEAR**

WHEREAS, the Orange Board of Education has agreed to contract with National Staffing Associates, Inc. to provide Nursing Services at the rate of \$58.00 per hour for RN and \$48.00 per hour for LPN for the 2017-2018 School year; and

WHEREAS, the contract specifies the type of service to be provided for Nursing Services; and

WHEREAS, a copy of the contract for this resolution is on file in the Department of Special Services.

NOW, THEREFORE BE IT RESOLVED, that the Orange Board of Education will enter into a contract agreement with National Staffing Associates, Inc to provide Nursing Services for the 2017-2018 School Year.

Moved by Gloria Fisher. Seconded by Jarreau Israel.

ROLL CALL: (4) YEA (0) NAY

A17-028 RESOLUTION TO APPROVE THE CONTRACT WITH PLATT PSYCHIATRIC ASSOCIATES, LLC. AND THE ORANGE BOARD OF EDUCATION TO PROVIDE PSYCHIATRIC CONSULTATIONS FOR THE 2017-2018 SCHOOL YEAR

WHEREAS, the Orange Board of Education has agreed to contract with Platt Psychiatric Associates, LLC to conduct Psychiatric Consultations at the rate of \$625.00 per hour; and

WHEREAS, the contract specifies the type of service to be provided for Psychiatric Evaluations; and

WHEREAS, a copy of the contract for this resolution is on file in the Department of Special Services.

NOW, THEREFORE BE IT RESOLVED, that the Orange Board of Education will enter into a contract agreement with Platt Psychiatric Associates to provide Psychiatric Consultations for the 2017-2018 School Year.

Moved by Gloria Fisher. Seconded by Jarreau Israel.

ROLL CALL: (4) YEA (0) NAY

A17-029 RESOLUTION TO APPROVE THE CONTRACT WITH TRY US HEALTHCARE SERVICES AND THE ORANGE BOARD OF EDUCATION TO PROVIDE NURSING SERVICES FOR THE 2017-2018 SCHOOL YEAR

WHEREAS, the Orange Board of Education has agreed to contract Try Us Health Care Services to conduct Nursing Services at the rate of \$42.00 per hour for LPN and \$52.00 per hour for RN; and

WHEREAS, the contract specifies the type of service to be provided for Nursing Services; and

WHEREAS, a copy of the contract for this resolution is on file in the Department of Special Services.

NOW, THEREFORE BE IT RESOLVED, that the Orange Board of Education will enter into a contract agreement with Try us Health Care Services to provide Nursing Services for the 2017-2018 School Year.

Moved by Gloria Fisher. Seconded by Jarreau Israel.

ROLL CALL: (4) YEA (0) NAY

A17-030 RESOLUTION TO APPROVE A SIDEBAR AGREEMENT WITH THE ORANGE EDUCATION ASSOCIATION'S SECRETARIES UNIT AND THE ORANGE BOARD OF EDUCATION

WHEREAS, the Orange Education Association and the Orange Board of Education has resolved a grievance related to the calculation of vacation days for secretaries hired before July 1, 2015; and

WHEREAS, said grievance may add up to ten (10) vacation days for employee's pending their start date; and

WHEREAS, the additional vacation days must be utilized during the 2017-2018 school year and may not be carried over nor affect contractual separation pay; and

WHEREAS, the grievance is singular and not precedent setting in its application.

NOW, THEREFORE BE IT RESOLVED, the Interim Superintendent recommends the acceptance of the sidebar grievance settlement agreement between the Orange Education Association and the Orange Board of Education, effective July 1, 2017 regarding vacation day calculations for secretaries hired prior to July 1, 2015.

Moved by Gloria Fisher. Seconded by Jarteau Israel.

ROLL CALL: (4) YEA (0) NAY

A17-031 RESOLUTION TO APPROVE A SIDEBAR AGREEMENT WITH THE ORANGE BOARD OF EDUCATION AND THE ORANGE EDUCATION ASSOCIATION (TEACHERS, SECRETARIES PARAPROFESSIONALS AND SECURITY OFFICERS UNIT)

WHEREAS, the Orange Board of Education and the Orange Education Association have entered into a Sidebar Agreement to allow staff members of the Teachers, Secretaries, Paraprofessionals and Security Officers units to use five (5) personal illness days annually for absences to care for an immediate family member; and

WHEREAS, the immediate family member is defined by the Federal Medical Leave Act (FMLA) to include; spouse, son, daughter, or parent of the employee and the use of the absence(s) shall be designated as "Family Illness" and shall be deducted from the employee's accumulated personal illness days; and

WHEREAS, the provision of this sidebar shall be effective for the 2017-2018 School Year and the language in the attached sidebar shall be inserted in the respective section(s) of the subsequent OEA contract.

NOW, THEREFORE BE IT RESOLVED, the Interim Superintendent recommends the acceptance of the sidebar agreement attached between the Orange Education Association and the Orange Board of Education, effective July 1, 2017 regarding the annual use of five personal illness days for family illness, if needed, as defined under FMLA.

Moved by Gloria Fisher. Seconded by Jarteau Israel.

ROLL CALL: (4) YEA (0) NAY

A17-032 RESOLUTION TO APPROVE A SIDEBAR AGREEMENT WITH THE ORANGE BOARD OF EDUCATION AND THE ORANGE ADMINISTRATORS AND SUPERVISORS ASSOCIATION

WHEREAS, the Orange Board of Education and the Orange Administrators and Supervisors Association(OASA) have entered into a Sidebar Agreement to allow staff members to use five (5) personal illness days annually for absences to care for an immediate family member; and

WHEREAS, the immediate family member is defined by the Federal Medical Leave Act (FMLA) to include; spouse, son, daughter, or parent of the employee and the use of the absence(s) shall be designated as "Family Illness" and shall be deducted from the employee's accumulated personal illness days; and

WHEREAS, the provision of this sidebar shall be effective for the 2017-2018 School Year and the language in the attached sidebar shall be inserted in the respective section(s) of the subsequent OASA contract; and

WHEREAS, the sidebar agreement herewith attached also includes language to state the current salary guides which have been developed in the SY2015-2018 OASA contract for High School and Middle School Principals and Assistant Principals include the annual stipends of \$3,000 and \$2,000 under Article X. Administrative Hours and Administrative Load.D.2.

NOW, THEREFORE BE IT RESOLVED, the Interim Superintendent recommends the acceptance of the sidebar agreement between the Orange Board of Education and the Orange Administrators and Supervisors Association herewith attached.

Moved by Gloria Fisher. Seconded by Jarteau Israel.

ROLL CALL: (4) YEA (0) NAY

**A17-033 RESOLUTION TO CONTRACT WITH SOURCE4TEACHERS
FOR THE 2017-2018 SCHOOL YEAR**

WHEREAS, the Orange Board of Education acknowledges the necessity to provide adequate coverage and continuity of instruction in the absence of the regularly scheduled teacher through the employing of certified substitutes; and

WHEREAS, the Orange Board of Education desires to maintain an effective and efficient system for the deployment of certified substitutes; and

WHEREAS, the Orange Board of Education desires to provide an updated system for recording staff absences for both certified and non-certified staff members; and

WHEREAS, Source4Teachers, LLC is a recognized company in the business of providing substitute teachers for school districts, as well as, other related staffing services; inclusive but not limited to tracking staff attendance, placing substitutes, tracking substitute refusal and acceptance dates, providing reports daily, monthly, quarterly and yearly and on an as needed basis; and

WHEREAS, Source4Teachers, LLC will abide and comply with all local, state and federal guidelines in the operation and implementation of policy and procedures in public schools; and

WHEREAS, Source4Teachers, LLC will be responsible for the hiring, training, supervision, assignment, personnel records and payment of substitutes for the Orange School District as specified in the attached Agreement; and

WHEREAS, the Orange Board of Education entered into an initial Agreement to contract with Source4Teachers for the 2013-2014 School Year and has been satisfied with their performance.

WHEREAS, the addendum for the 2017-2018 school year has no increase in bill or pay rates from the 2016-2017 school year.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board enter into an addendum to the Contractual agreement with Source4Teachers, LLC (addendum attached) to provide attendance and substitute services for the 2017-2018 School Year, effective July 1, 2017 through June 30, 2018.

Moved by Gloria Fisher. Seconded by Jarteau Israel.

ROLL CALL: (4) YEA (0) NAY

C17-034 RESOLUTION TO APPROVE THE PAYMENT OF BILLS FOR JUNE 2017

WHEREAS, the Orange School District request the payment of the attached detailed bills for June 2017, whose totals are summarized as follows:

<u>FUNDS</u>	<u>CHECKS</u>	<u>BILLS</u>	<u>TOTALS</u>
Fund 11 - General Current Expense	\$306,440.18	\$1,397,112.21	\$1,703,552.39
Fund 12 - Capital Outlay	45,850.00	4,411.98	50,261.98
Fund 15 - Whole School Reform	30,375.81	162,413.41	192,789.22
Fund 20 - Special Revenue Funds	274,237.54	137,138.74	411,376.28
Fund 50 - Enterprise Fund	636,822.33	0.00	636,822.33
Grand Total	\$1,293,725.86	\$1,701,076.34	\$2,994,802.20

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the total payment of district bills in the amount of **\$2,994,802.20**

Moved by Gloria Fisher. Seconded by Jarteau Israel.

ROLL CALL: (4) YEA (0) NAY

C17-035 RESOLUTION TO ACCEPT THE BOARD SECRETARY'S REPORT FOR THE MONTH OF MAY 2017

WHEREAS, the School Business Administrator/Board Secretary, hereby submits the Board Secretary's Financial Report for the month of May 2017.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, after review of such report, hereby accepts the May 2017 Board Secretary's Financial Report.

BE IT FURTHER RESOLVED, that a copy of this report be on file in the Business Office

Moved by Gloria Fisher. Seconded by Jarteau Israel.

ROLL CALL: (4) YEA (0) NAY

C17-036 RESOLUTION TO ACCEPT THE TREASURER OF SCHOOL FUNDS REPORT FOR THE MONTH OF MAY 2017

WHEREAS, under statute regulations the Treasurer of School Funds is required to reconcile bank accounts and the Board Secretary Report and said reports have been submitted.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby accepts the Treasurer of School Funds Report for the month of May 2017.

Moved by Gloria Fisher. Seconded by Jarteau Israel.

ROLL CALL: (4) YEA (0) NAY

**C17-037 RESOLUTION TO APPROVE THE BOARD OF EDUCATION'S
MONTHLY CERTIFICATION OF BUDGETARY MAJOR
ACCOUNT/FUND STATUS FOR
MAY 2017**

WHEREAS, pursuant to N.J.A.C. 6:20-2.3(3), we (the Board) certify that as of May 2017, after review of the Board Secretary's Financial Report (appropriate sections) and upon consultation with appropriate Official, to the best of our knowledge, no major account of funds has been over-expended in violation of N.J.A.C. 6:20-1.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves its Monthly Certification of Budgetary Major Account/Fund Status, as indicated above.

Moved by Gloria Fisher. Seconded by Jarreau Israel.

ROLL CALL: (4) YEA (0) NAY

**C17-038 RESOLUTION TO APPROVE THE TRANSFER OF FUNDS
(FUND 11) FOR THE 2016-2017 SCHOOL YEAR**

WHEREAS, the Orange School District requires budgetary transfers to meet the encumbrances for the 2016-2017 school year, as per the attached.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the Transfer of Funds.

BE IT FURTHER RESOLVED, that the 2016-2017 budget be adjusted accordingly.

Moved by Gloria Fisher. Seconded by Jarreau Israel.

ROLL CALL: (4) YEA (0) NAY

**D17-007 RESOLUTION TO ACCEPT THE INDIVIDUALS WITH
DISABILITIES EDUCATION ACT PART B, FY 2018 GRANT
FUNDING**

WHEREAS, the Orange Board of Education is implementing programs and services to meet the needs of classified students in accordance with the Individuals with Disabilities Education Act, Part B; and

WHEREAS, the Orange Board of Education submitted a combined Preschool and Basic Application to the State Department of Education for FY 2018 grant funding; and

WHEREAS, the district has been allocated \$1,354.159.00 Basic – and the Preschool award is \$46,426.00

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education accepts the IDEA Part B grant allocation in the amount of \$1,354.159.00 – Basic and \$46,426.00 – Preschool for the 2018 School Year.

Moved by Gloria Fisher. Seconded by Jarreau Israel.

ROLL CALL: (4) YEA (0) NAY

F17-046 RESOLUTION TO APPROVE DISTRICT-WIDE FIELD TRIPS

WHEREAS, the Orange Board of Education seeks to expand educational opportunities by providing alternative non-traditional experiences.

NOW, THEREFORE BE IT RESOLVED, that the Orange Board of Education approves the field trips as per the attached summary.

Moved by Gloria Fisher. Seconded by Jarteau Israel.

ROLL CALL: (4) YEA (0) NAY

F17-047 RESOLUTION TO APPROVE DISTRICT-WIDE WORKSHOPS/CONFERENCES

WHEREAS, the Orange Board of Education seeks to expand educational opportunities by providing alternative non-traditional experiences.

NOW, THEREFORE BE IT RESOLVED, that the Orange Board Of Education approves the Field Trips as per attached summary.

Moved by Gloria Fisher. Seconded by Jarteau Israel.

ROLL CALL: (4) YEA (0) NAY

G17-019 RESOLUTION TO APPROVE THE NAME CHANGE OF THE MARYLAWN OF THE ORANGES HIGH SCHOOL BUILDING AT 445 SCOTLAND ROAD, SOUTH ORANGE, NEW JERSEY TO THE STEM INNOVATION ACADEMY OF THE ORANGES

WHEREAS, the Orange Board of Education desires to change the current name of the leased Marylawn of the Oranges High School building to the STEM Innovation Academy of the Oranges; and

WHEREAS, the District is focused on providing efficient and effective educational programs in Science, Technology, Engineering and Mathematics; and

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Interim Superintendent, the Deputy Superintendent of Schools and the Facilities Committee, that the Marylawn of the Oranges High School Building be renamed the STEM Innovation Academy of the Oranges.

Moved by Gloria Fisher. Seconded by Jarteau Israel.

ROLL CALL: (4) YEA (0) NAY

G17-020 RESOLUTION TO APPROVE THE SUBMISSION OF ORANGE HIGH SCHOOL SCHEMATIC DESIGN DOCUMENTS TO THE NEW JERSEY DEPARTMENT OF EDUCATION

WHEREAS, the City of Orange Public School District's approved Long Range Facility Plan includes renovations and additions to the Orange High School; and

WHEREAS, the New Jersey Schools Development Authority's 2012 Capital Program identified an Orange High School project for advancement; and

WHEREAS, Schematic Design documents have been prepared by the New Jersey Schools Development Authority.

NOW THEREFORE BE IT RESOLVED, that in accordance with, NJAC 6A:26-3.2(b)13 the City of Orange Board of Education authorizes the Interim Superintendent of Schools to approve the submission of Schematic Design documents to the New Jersey Department of Education for their review and approval in accordance with N.J.A.C. 6A:26-5.3.

BE IT FURTHER RESOLVED, that a copy of this resolution is forwarded to the New Jersey Schools Development Authority for inclusion in the Schematic Design Submission to the New Jersey Department of Education.

Moved by Gloria Fisher. Seconded by Jarreau Israel.

ROLL CALL: (4) YEA (0) NAY

HUMAN RESOURCE AGENDA

- ☐ Leaves of Absence
- ☐ Separations: Resignations
- ☐ Appointments
- ☐ Stipends
- ☐ Transfers
- ☐ Other Personnel Actions
- ☐ For the Records

Moved by Gloria Fisher. Seconded by Jarreau Israel.

ROLL CALL: (4) YEA (0) NAY

DISTRICT MEETINGS

- ☐ Next scheduled meetings are as follows:

Public

- Facilities Committee Meeting – Monday, July 3, 2017 at 2:30 p.m., 451 Lincoln Avenue.
- Public Board Meeting – Tuesday, July 11, 2017 at 7:00 p.m., 451 Lincoln Avenue
- Curriculum Committee Meeting – Tuesday, June 27, 2017 at 5:00 p.m., 451 Lincoln Avenue

Closed

- Human Resource Committee Meeting – Monday, July 10, 2017 at 4:00 p.m.

CORRESPONDENCES **COMMITTEE REPORTS** **BOARD COMMENTS**

Pursuant to N.J.S.A. 10:4-12 and in conformance with the Board of Education Policy 1120-1 **and Open Public Meeting Act, Chapter 231**, this is to announce that the Orange Board Of Education will hold its next regularly scheduled **Meeting** on **August 8, 2017** Closed Session at 6:00 p.m. and Public Session at 7:00 p.m. It is expected that the discussion undertaken in the closed session board meeting can be made public at the time official action is taken or when its confidentiality is no longer required.

Motion to adjourn Public Session.

Moved by Gloria Fisher. Seconded by Jarteau Israel.

ROLL CALL: (4) YEA (0) NAY

APPROVAL DATE: August 8, 2017

ATTESTED TO BY:



**School Business Administrator/
Board Secretary**

